

ACP Staff Directory

**Barbara DiFiore – 18B Panel Administrator, Second Department
Queens Brooklyn and Staten Island
212-748-0274 bdifiore@cityhall.nyc.gov**

Barbara directs operations for the Assigned Counsel Plan for the counties of the Appellate Division, Second Department within the City of New York. She coordinates the panel application process for attorneys who wish to join one of the criminal defense panels which include Misdemeanor, Felony, Homicide and Criminal Appeals and oversees the annual recertification process for current panel members. She supervises a staff of Supervisory Attorneys and support staff working on various aspects of panel management.

**Kendea Johnson – Supervisory Attorney for the Second Department
212 788-8334 kjohnson@justice.nyc.gov**

Kendea Johnson is a Supervisory Attorney for the Second Department and covers Kings, Queens, and Staten Island. She concentrates her efforts in Kings and Staten Island. Kendea provides technical assistance on cases, represents the Assigned Counsel Plan and the panel attorneys at court stakeholder meetings and is a good resource for information about court policies and procedures. She also assists the court to find attorneys for cases in Kings Supreme Court and other courts when necessary.

**Frank Kelly – Supervisory Attorney for the Second Department
212 788-9956 fkelly@justice.nyc.gov**

Frank Kelly is a Supervisory Attorney for the Second Department and covers Kings, Queens, and Staten Island. He concentrates his efforts in Queens County. Frank provides technical assistance on cases, represents the Assigned Counsel Plan and the panel attorneys at court stakeholder meetings and is a good resource for information about court policies and procedures. He also assists the court to find attorneys for cases in Queens Supreme Court and other courts when necessary.

Maria Asaro – Background Review Manager
212 748-0281 masaro@cityhall.nyc.gov

Maria enrolls all new vendors including attorneys and provides information to panel members and experts on how to set up their vendor accounts. She processes applications by experts and other ancillary service providers who wish to work with panel attorneys on cases assigned by the court. She maintains a substantial list of experts in every category from investigators to DNA analysts to interpreters. She can provide guidance on which investigators or experts are a good match for cases. Maria can also help panel members with the forms that are needed to get an investigator, expert or interpreter assigned to cases.

Celine Ebert – Program Assistant Second Department
212 748-0342 cebert@justice.nyc.gov

Celine assists attorneys with anything related to Primary Day calendars and assignment of cases. She also works with the courts on finding attorneys to pick up cases sent directly to her from the court. She also enters orders of assignment into the ACP CASES case management system so that attorneys will have their vouchers open and ready for billing.

Isaiah Ryan – Program Assistant Second Department
212 346-5797 iryan@justice.nyc.gov

Isaiah assists attorneys with anything related to Primary Day calendars and assignment of cases. He also works with the courts on finding attorneys to pick up cases sent directly to him from the court. He also enters orders of assignment into the ACP CASES case management system so that attorneys will have their vouchers open and ready for billing.